

**Plaintiff or Filing Attorney Information:**

Name \_\_\_\_\_

NJ Attorney ID Number \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**Tax Court of New Jersey**

Docket No. \_\_\_\_\_

**CIVIL ACTION**

**Subpoena Duces Tecum**

(Request Someone's Personal Appearance and  
Production of Documents or Things at Trial or Hearing)

\_\_\_\_\_  
Plaintiff,  
  
v.  
  
\_\_\_\_\_  
Defendant.

**To:** \_\_\_\_\_  
Name and address of party or party's attorney being subpoenaed.

**YOU ARE HEREBY COMMANDED** to appear in person before the Tax Court of New Jersey, located at  
\_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ ☐ am ☐ pm  
address where hearing is to be held date of hearing time of hearing  
to testify as a witness in the above-captioned matter.

**YOU ARE ALSO COMMANDED** to bring with you and to produce at that time the following described books, papers, documents and other tangible things:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Failure to appear or comply with the command of this Subpoena will subject you to the penalties provided by law.

Dated: \_\_\_\_\_  
Cheryl A. Ryan, Tax Court Clerk/Administrator

**PROOF OF SERVICE**

I, \_\_\_\_\_, being over the age of 18, served the attached subpoena by  
Your name  
delivering a copy to \_\_\_\_\_ at \_\_\_\_\_ and by handing  
name of person receiving subpoena address/location where delivering subpoena  
him/her the fee of \$2.00 for one day's attendance and, if applicable, a mileage fee of \$\_\_\_\_\_, as  
allowed by law.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

\_\_\_\_\_  
Date Signature

\* See Court Rule 1:9-1, a subpoena may be issued by the clerk of the court or by an attorney or party in the name of the clerk. The testimony of a party who could be subpoenaed may be compelled by a notice in lieu of subpoena served on the party's attorney demanding that the attorney present the client at trial.